



## **CURATOR (Regular Full-Time, Permanent)**

We are seeking a talented individual, motivated to share their passion and commitment as Curator to join our collaborative staff team. Help realize MONOVA's vision to be an inspirational and transformative community hub where the stories of North Vancouver's people, places and past come to life. An exciting period of growth and development will culminate in the opening of a 16,000 sf museum in The Shipyards District (opening late 2021) to complement the existing Archives location. The Museum's mission to engage, strengthen and inspire our community is rooted in four core values: Inclusiveness, Relevance, Creativity, and Community Engagement. MONOVA: Museum of North Vancouver will be highly interactive, with exhibits and programs that inspire discovery and encourage visitors to follow their interests, ask questions and share stories.

The Curator will breathe life and meaning into the museum collection and help make history accessible to the public. The multi-faceted position includes collaborating on innovative visitor-focused exhibits and programs including special exhibitions; responsibility for installing and maintaining exhibits and artifacts; developing, documenting and managing the museum collection; recognizing protocols and practices for Indigenous belongings and stories; and acting as a resource for other staff. We are seeking an imaginative, experienced individual who will report to the Director and work closely with MONOVA staff. Individuals with a visitor-focused approach to museum work, experience working collaboratively and an interest in community engagement are encouraged to apply.

### **Summary of Duties**

- Using MONOVA's collections, plan and install exhibits on topics relevant to North Vancouver, including issues of contemporary importance and potential long-term significance to our community.
- In collaboration with other staff, conceptualize, plan and implement exhibits and programs, including researching, developing, writing and overseeing installation of innovative exhibitions (presented in traditional and non-traditional museum settings).
- Support MONOVA's strategic objectives, and help prioritize new and emerging issues and opportunities that may impact the organization.
- Responsible for stewardship, development and documentation of the museum collection.
- Cultivate excellent relationships with local community groups, sector partners and other heritage organizations.
- Respond to public inquiries about the museum collection (including via social media) and delivering public presentations on topics of local historical relevance.

### **Desired Experience, Qualifications and Skills**

- University graduation with a degree in museology, history, anthropology, cultural resource management or a related discipline, plus considerable related experience including supervisory experience; or an equivalent combination of training and experience.

- Personal characteristics include creativity, flexibility, team work, organizational and analytical skills, and excellent verbal and written communications.
- Self-sufficient in office administration tasks, including record-keeping, preparing presentations and working with the MS-Office suite of applications including Outlook, Word, Excel and PowerPoint.
- Experience using collection management databases. (MONOVA uses *PastPerfect* software.)
- Considerable knowledge of museum principles and practices, artifact documentation and database standards, preventive conservation, and object care and handling.
- A self-starter who enjoys working in groups, delivering presentations, and overseeing volunteers, interns and staff.
- Previous experience developing interactive, mobile and online exhibits is an asset.
- Previous experience with First Nations communities is desirable.
- Previous experience with local history collections would be beneficial.
- Photographic skills are an asset.
- Valid clean British Columbia drivers licence required (a driver's abstract will be provided by the successful applicant), as is a criminal record check.
- NOTE: Occasional evening or weekend work will be required.

**Salary:** \$36.48 per hour (PG23-1, 2021 rates) plus an attractive package of benefits after qualifying periods have been met.

**Start Date:** June 2021

**Schedule:** 35 hours per week; some flexibility to work occasional weekends and evenings.

**Please apply to:**

Laurel Lawry, Manager of Business Operations  
 North Vancouver Museum & Archives  
 3203 Institute Road, North Vancouver, BC V7K 3E5

Interested applicants should submit a cover letter and résumé submitted by e-mail to [info@monova.ca](mailto:info@monova.ca) indicating "Curator" and your name in the Subject line by Friday, May 21, 2021 at 5:00pm PST. The cover letter should provide concrete examples that illustrate how they meet the education and experience aspects listed in the Desired Experience, Qualifications and Skills.

MONOVA believes that the benefits of an inclusive approach enhances creativity, diversity and innovation, and will build a workforce representative and reflective of the communities we serve. We are committed to developing a work environment and recruitment process that are inclusive and barrier-free. Please advise if accommodation measures must be taken to enable you to apply and be assessed in a fair and equitable manner. MONOVA is an equal opportunity employer and we encourage candidates who are women, BIPOC, LGBTQ2S+ and people with disabilities to apply.