

**MINUTES OF THE REGULAR MEETING OF
THE NORTH VANCOUVER MUSEUM & ARCHIVES COMMISSION**

Commencing at 5.30 pm on, Wednesday, January 12, 2022

Virtual participation, North Vancouver, B.C.

COMMISSIONERS: DEE DHALIWAL (Chair), VICTOR ELDERTON (Chair Emeritus, Friends Rep), JONATHAN EHLING, SANDRA WHITE, DEREK HAMILL, GINETTE HANDFIELD, COUNCILLOR JORDAN BACK, COUNCILLOR DON BELL, WESLEY WENHARDT (Director), LAUREL LAWRY (Commission Secretary), SARAH MOSHER (Recording Secretary)

REGRETS: JASON MILNE (Vice-Chair), JUSTIN BEVERIDGE

STAFF: STEPHEN IRVING (Marketing & Communications Specialist)

1. Call to Order at 5:34 pm and Territorial Acknowledgement

Director Wesley Wenhardt gave a territorial acknowledgement.

2. Approval of Agenda

Approval of the agenda was moved by Derek Hamill and seconded by Councillor Don Bell.

Carried unanimously

3. Approval of the Minutes of NVMAC Meeting of November 10, 2021 (Att #1)

Don Bell, who was not present at the November 10 meeting, clarified that he would not send a written report in his absence last month, as stated by minutes from that meeting. Ginette Handfield moved the approval of the Regular Meeting minutes of the NVMAC Meeting of November 10, with this change, and this was seconded by Victor Elderton.

Carried unanimously

4. Councillors' Reports

.1 City of NV (Councillor Bell)

No meetings took place over the holidays and there is nothing significant to report. Snow removal and the effects of flooding due to King tides have been occupying Council. Predictions in the next decades show significant sea level rise and this will be taken into account in new buildings and infrastructure. As reported at an earlier meeting, the contract for phase 2 of the Harry Jerome project fell through and will be retendered in the future. The old building will remain open until the new Rec Centre opens.

.2 District of NV (Councillor Back)

District Council has had one meeting since winter break. DNV has implemented a vaccination policy for municipal staff coming into effect Jan 17. Council meetings are still being operated in a hybrid format, in person and online. Staff are equipped to work from home if necessary to keep services going in the event of illness.

A transportation update took place last month. North Shore Connects is promoting Translink expansion on the North Shore. The \$20m upgrade to Phibbs exchange will start soon and be complete in 2023. Other infrastructure projects have averted flooding.

Victor Elderton asked both Councillors if the stories of North Vancouver could play a role in any of the developments that are taking place, making MONOVA relevant to people in across the North Shore. QR codes at bus stops with MONOVA stories was suggested, as well as narration done by councillors who live in these neighbourhoods. Councillor Jordan Back noted the idea and will look into it. Public art is part of many developments, so maybe there is a way to tie MONOVA into them. Councillor Don Bell asked Victor Elderton to provide a summary of the project idea to both Councillors. They will report back at the next meeting.

5. Information Reports

.1 **Governance Report** – Laurel Lawry (on behalf of Jason Milne)

Finance Report on December Business Operations (Att #2)

Business Operations Manager Laurel Lawry showed a summary of our business operations for December, with total sales just over \$22k. Targets were exceeded, although with a different distribution than anticipated. We are in good shape and meeting targets set in the Transition Business Plan. We expect increases on the numbers reported as COVID eases.

Sandra White suggested space exists to add more merchandise in the lobby area. In response to questions about net revenue, Laurel Lawry agreed to make this information available at a later date.

Commission Applicants for City vacancy (Att #3)

There have been two interesting applicants for this vacancy and CNV is processing their applications. Councillor Don Bell cautioned against naming candidates in a public meeting and suggested any discussion of candidates' suitability should take place in a closed, in-camera meeting. Councillor Don Bell described the process: Council is free to add other candidates and one will be chosen via in-camera vote and secret ballot. Chair Dee Dhaliwal instructed that the Governance committee meet and any relevant insight can be brought to Council by Councillor Bell.

Councillor Jordan Back noted that their process is slightly different: the District now has an Advisory Oversight Committee and their recommendation on new Commissioners goes to Council.

These policies were shared with the Commission for information.

.2 Friends Report – Victor Elderton (Chair Emeritus, Friends Rep)

The Friends Society have been active in trying to determine what their role should be in the new configuration of MONOVA. An action plan has been created by Friends Directors to clarify how their work interacts with the Strategic Plan and Business Plan, and to develop clearer relationships between Friends members, Commission and staff so that each group's work contributes to MONOVA's wider vision.

The Friends Society's fundraising structure is supported by paid staff which has significantly contributed to its success, and the Capital Campaign showed this. The current Directors feel they are well positioned to engage in 'Friend Development'. Discussion ensued around supporting the Society to better focus on its strengths in the community and the Commission's role in assisting with this. The Friends Society would like MONOVA to create or host an opportunity for staff, the Friends Society and the Commission to be together at the same time to reduce silos in our organization. Chair Dee Dhaliwal instructed the Director and Commission Secretary to recommend whom from the Board of Directors and the Commission, including the two Council representatives, should be invited for a meeting to discuss opportunities for getting the groups together to move this forward. A separate facilitated meeting was suggested.

Another major question for the Friends Society is the further development of the Friends Leadership Circle (FLC). There are also questions about how to handle donations from individuals who are not members and whether they could be guided toward becoming a member of the Society.

.3 Director's Report

Director Wesley Wenhardt reported on events since November 10 using a PowerPoint presentation, including Museum opening events.

6. Adjournment

Sandra White moved to adjourn the meeting at 7.03 pm. The next meeting is scheduled for Wednesday, February 9 at 5:30 pm, location to be determined.

[Minutes prepared by: Sarah Mosher, Recording Secretary]

[Minutes approved at Regular Commission Meeting February 9, 2022]