

**MINUTES OF THE JULY 2023 MEETING OF
THE NORTH VANCOUVER MUSEUM AND ARCHIVES COMMISSION
TO BE HELD ON WEDNESDAY, July 19, 2023, AT 5:30 pm
IN PERSON MEETING**

Present: Adrian Dyck, Dee Dhaliwal, Victor Elderton, Sandra White, Alicia Peters, Councilor Don Bell, Ginette Handfield, Zoe Mackoff Di Miranda (Director), Sarah Mosher (Recording Secretary)

Regrets: David Youngson, Jason Milne, Sheryl Rivers, Councillor Jordan Back

1. Introduction of new MONOVA Archivist, Rebecca Pasch

2. Coast Salish Cultural Training

Sheryl Rivers was unable to attend due to illness.

3. Call to Order at 5:37pm and Approval of Agenda

Sandra White moved to approve the agenda with the removal of the Strategy Oversight Committee Report, as this will be covered in the Director's Report. Alicia Peters seconded the approval of the agenda.

Carried unanimously

4. Approval of the Minutes of the June 2023 Regular Meeting (Att 1)

Ginette Handfield moved and Councillor Don Bell seconded the approval of the June 2023 minutes with updates to simplify the amount of detail included under minutes on the various reports.

Carried unanimously

5. Information Reports:

.1 Director's Report (Director Zoe Mackoff de Miranda)

A director's report was presented (Att 2) and received by the Commission.

Councillor Don Bell made a motion to receive the report; Alicia Peters seconded.

Carried unanimously

.2 Governance Committee (Alicia Peters)

The Governance Committee met on July 18 and passed three motions. Commissioners pointed out that the Governance Committee does not have the ability to make motions to approve items, but to recommend that the Commission approve them.

Alicia Peters moved that the Commission approve the hiring of a consultant to do board training. Ginette Handfield seconded the motion.

Carried unanimously

Alicia Peters moved that the Commission look into a file storage system for Commission administration. Councillor Don Bell seconded the motion.

Carried unanimously

The draft budget for 2024 was presented by Director Zoe Mackoff de Miranda.

Alicia Peters made a motion to accept the 2024 draft budget on the recommendation of the Governance Committee. Sandra White seconded the motion.

Carried unanimously

.3 Friends Society (Ginette Handfield)

The Friends Society has not held a meeting since the last Commission Meeting. No report.

6. Councillors' Reports

.1 City of NV (Councillor Don Bell)

.2 District of NV (No report - Councillor Back was not present)

7. Adjournment

Councillor Don Bell made a motion to adjourn the meeting at 7.25 pm. Alicia Peters seconded the motion.

Carried unanimously

Next meetings:

August 2023 – No Meeting

September 20, 2023

October 18, 2023