

**MINUTES OF THE OCTOBER 2022 MEETING OF
THE NORTH VANCOUVER MUSEUM AND ARCHIVES COMMISSION
HELD ON WEDNESDAY, OCTOBER 12, 2022, AT 5:30 pm
VIRTUAL MEETING**

PRESENT: Don Bell, Justin Beverage, Jonathan Ehling, Victor Elderton, Ginette Handfield, Sheryl Rivers, Sandra White, Laurel Lawry

Regrets: Jason Milne, Jordan Back

1. **Territorial Acknowledgement** (Victor Elderton)
2. **Call to Order and Approval of Agenda**

The meeting was called to order at 5:37 pm and the agenda was approved by unanimous consent.

3. **Approval of the Minutes of the September 2022 Regular Meeting**

Justin Beveridge moved and Jonathan Ehling seconded the approval of the Minutes.

Carried unanimously

4. **Information Reports:**

- .1 Director's Report

The written Director's Report was received. The Acting Director confirmed that the Development Coordinator position remains vacant and will be reposted. In many sectors and areas, recruitment has been difficult.

- .2 Governance Committee

The Director recruitment process continues with stakeholders identified to be consulted by the search firm. Any questions or comments should be directed to the Chair of the Governance Committee.

Recruitment is underway for upcoming Commission board vacancies as a result of completion of a second term by two Commissioners. Four other Commissioners are coming to the end of their first three-year term.

- .3 Friends Report

The new Board of Directors was elected at the September 20 Annual General Meeting of the charitable society. Officer positions were appointed on October 11: Jennifer Pantel - President, Charlene Hill – Vice-President, Julie Wytrwal – Secretary. A Treasurer will be appointed once a qualified candidate is identified.

The upcoming October 25 fundraising event is being planned by Friends Directors, both incoming and outgoing to ensure a successful event is held.

Board of Directors Meetings are anticipated to be held the third Tuesday of each month, to be confirmed.

5. **Councillors' Reports**

.1 City of NV (Councillor Bell)

No Council news due to a break from regular meetings as a result of the upcoming municipal elections. The election will be held on Saturday October 15. The inaugural meeting of the new Council will be held on Monday November 7.

.2 District of NV (Councillor Back)

Report deferred to the next Commission Meeting

6. **Councillor Don Bell moved and Ginette Handfield seconded to adjourn the meeting at 6:30 pm. Next meeting: Wednesday November 9, 2022.**

[Minutes prepared by Laurel Lawry, Recording Secretary]

[Minutes approved at Regular Commission Meeting November 9, 2022]