

**MINUTES OF THE SEPTEMBER 2022 MEETING OF
THE NORTH VANCOUVER MUSEUM AND ARCHIVES COMMISSION
TO BE HELD ON WEDNESDAY, SEPTEMBER 21, 2022, AT 5:30 pm
VIRTUAL MEETING**

PRESENT: Don Bell, Justin Beverage, Jonathan Ehling, Victor Elderton, Ginette Handfield, Sheryl Rivers, Sandra White

Regrets: Dee Dhaliwal, Jason Milne, Jordan Back

1. **Territorial Acknowledgement** - Councillor Bell provided the territorial acknowledgement

2. **Call to Order at 5:34 pm and Approval of Agenda**

Ginette Handfield chaired the meeting in the absence of Chair and Vice-Chair.

Don Bell moved and Jonathan Ehling seconded the approval of the agenda

Carried unanimously

3. **Approval of the Minutes of the July 2022 Regular Meetings**

Justin Beveridge moved and Victor Elderton seconded the approval of the minutes with the following amendments: correct date of meeting in title and correct date of Minutes in item 3.

Carried unanimously

4. Information Reports:

.1 Governance Committee

Jason Milne will be absent from Commission duties for the month of September for personal reasons.

Ginette Handfield will act as Chair of the Governance Committee until he returns.

Councillor Bell reported on the Director recruitment process. The timeline for recruitment will extend into early 2023 but the search committee has offered to meet in December 2022 in order to shorten the timeframe.

Discussion followed of the recruitment process and the following points were agreed: for operational reasons, filling senior staff roles in a timely manner is important for the operations moving forward effectively; the search committee is made up of members of the Governance Committee and will make a recommendation of a final Director candidate to the Commission; both municipalities will have some involvement at the final stages of the selection; the Governance Committee will make a proposal to the Commission if further delegation of decision-making authority is required.

- Approval of 2023 Budget w/ Report (*Att # 2*)

Councillor Bell moved and Ginette Handfield seconded, given the Governance Committee has reviewed the 2023 Budget and recommends the Budget for approval by the Commission,

THAT the 2023 Operating Budget and Municipal Request be approved as presented.

Carried unanimously

.2 Director's Report

Written report reviewed by the Commission.

Sheryl Rivers offered to attend MONOVA's National Truth & Reconciliation Day activities to support public programming and culture sharing.

.3 Friends Report

At the Friends Society AGM on September 20, new Directors were elected; key executive positions were filled at a subsequent meeting. The outgoing Treasurer, a professional accountant, is working to recruit a professional accountant as the new Treasurer.

The Beer & Burger event in August was well-attended and saw modest proceeds; a donor came forward as a result of the event. More events of this nature, held outside MONOVA's facilities, could be a positive approach and more independent of MONOVA staff support.

4. Councillors' Reports

.1 City of NV (Councillor Bell)

No Council meetings have yet taken place in August and September. City Council will observe the Day of Mourning on September 19. Many senior City Staff are moving into new roles and recruitment is an ongoing issue.

.2 District of NV (Councillor Back)

Councillor Back was absent; no report provided.

6. **Adjournment at 6:40pm, moved by Victor Elderton and seconded by Sheryl Rivers.**

Next meeting: Wednesday October 12, 2022 at 5:30pm.

[Minutes prepared by: Laurel Lawry, Recording Secretary]

[Minutes approved at Regular Commission Meeting October 12, 2022]