

**MINUTES FOR THE JUNE 2024 MEETING OF  
THE NORTH VANCOUVER MUSEUM AND ARCHIVES COMMISSION  
HELD ON WEDNESDAY, JUNE 19, 2024 AT 5:30 pm  
IN PERSON MEETING**

**Attendees:** Dee Dhaliwal, Sandra White, Councillor Don Bell, Jennifer Pantel, Alicia Peters, Councillor Jordan Back, Brian Burtch

**Regrets:** David Youngson, Jason Milne, Sheryl Rivers

1. **Tour of the Archives facility and storage** 5:30
2. **Coast Salish Cultural Training**
  - Cultural training was not provided as Sheryl Rivers was unable to attend.
3. **Call to Order and Approval of Agenda** 6:33
  - Moved by Councillor Back, seconded by Alicia Peters.
  - One amendment was presented by Dee Dhaliwal to move the round table to after the Strategic Oversight Committee report.
  - Vote to approve the agenda with this one amendment, carried unanimously.
4. **Approve Minutes of the May 2024 Regular Meeting** 6:35
  - Moved by Councillor Bell, seconded by Jennifer Pantel. All in favor, carried unanimously.
5. **Information Reports:** 6:37
  - .1 Director's Report
    - Q&A on distributed Director's Report
    - Alicia Peters added a comment asking to add a financial update with YTD comparisons into the Director's Report moving forward.
    - Collections Policy discussion. Edits were made following the previous Collections Policy presentation at the May 2024 Commission meeting.

Motion: That the 2024 NVMA Museum & Archives Collections Policy be approved as presented.

- Moved by Councillor Back, seconded by Sandra White. All in favor, carried unanimously.

.2 Governance Committee Report 7:08

- Delivered by Alicia Peters
- Sandra White is stepping down as Chair of Governance Committee, Alicia Peters is taking over as Chair of the Committee. David Youngson is stepping in as a member of the Committee.
- Jason Milne has submitted his resignation as Commissioner, he is willing to stay on the Commission until December 2024 or until a replacement is found.

.3 Strategic Oversight Committee Report 7:13

- Draft strategic plan was presented.
- Interest in gaining written feedback from Commissioners, staff, and Friends executive, through TDG as an online feedback form. Zoe will pursue this with TDG.
- Councillor Back referenced the new District Library Strategic Plan as a good reference.
- Round table discussion moved to next meeting in the interest of time, as some Commissioners had to leave early and are no longer at the meeting.

.4 Friends Society Report 8:13

- Delivered by Jennifer Pantel.
- Event planning for the November 2024 Friends Society Fundraiser continues via the Friends Event Committee and Fundraising Committee.

## 6. Councillors' Reports

.1 City of NV (Councillor Bell) 8:23

- Shared about a recent visit to Calgary which included a tour of the Glenbow Museum; other updates from City Council

.2 District of NV (Councillor Back) 8:32

- Also recently toured the Glenbow in Calgary
- Shared updates from District Council

**Adjournment:**

8:38pm

- Moved by Councillor Back, seconded by Councillor Bell. Carried unanimously.

**Next meetings:**

AUGUST, NO MEETING

September 18th, 5:30-7:30pm

October 16th, 5:30-7:30pm

November 20th, 5:30-8:30pm (extended hours)

DECEMBER, NO MEETING



