

**MINUTES FOR THE JUNE 2025 MEETING OF  
THE NORTH VANCOUVER MUSEUM AND ARCHIVES COMMISSION  
HELD ON THURSDAY, JUNE 18, 2025 AT 5:30 pm  
IN PERSON MEETING**

Present: David Youngson, Brian Burtch, Sandra White, Adrian Dyck, Councilor Don Bell, Councilor Jordan Back, Jennifer Pantel, Adrian Dyck

Regrets: Dee Dhaliwal, Sheryl Rivers

Guests: Pamela Roberts, MONOVA Manager of Business Operations, and Charlene Hill, Vice-President of the Friends of the North Vancouver Museum and Archives Society

1. **Coast Salish Cultural Training** 5:30
  - Brian Burtch shared a land acknowledgement in Sheryl River's absence
  
2. **Call to Order and Approval of Agenda** 5:32
  - One change to the agenda, SOC will present first due to time constraints of some of the presenters
  - Councilor Back asked about adding New Business at the end of the agenda
  
3. **Approval of the Minutes of the May Regular Meeting** 5:36
  - Moved by Councillor Jordan Back, seconded by Councillor Don Bell, all in favour.
  
4. **Information Reports:**
  - .1 **Strategy Oversight Committee** 5:40
    - Sandra White gave an overview of the recent work by the SOC Committee around KPIs and metrics by which organizational success will be measured
    - Pamela Roberts shared a KPI Presentation with a summary of the KPI Framework she created in collaboration with the SOC
  
  2. **City of NV (Councillor Bell)**
    - Councillor Don Bell provided a CNV update as he had to leave the meeting early 6:05
    - Shared updates on City Council work around parking in the City
    - Provincial government is working to accelerate housing to meet population growth, municipalities are working to address infrastructure implications of that growth

.2 Director's Report 6:09

- Q&A on distributed Director's Report & Q1 Finance Report
  - o Q1 Finances are on track. Revenues are soft but expenses are under budget. Overall the budget is on track and 9% favourable at the end of Q1.
- By-Donation Feasibility Report Presentation and Discussion
  - o The report was well received by the Commission and there continues to be interest in pursuing a By-Donation model.

.3 Friends Society 7:04

- Jennifer Pantel and Charlene Hill gave a presentation on the Friends Visioning Sessions and MONOVA Support Plan draft.
- There was engaged conversation and dialogue on the value of the Friends Society and what direction they may go in as a Society. There was an indication from many Commissioners that an evolution in the structure of the Friends may be beneficial to align with the evolved nature of MONOVA following the opening of the new museum.

.4 Governance Committee 8:25

- Q&A on distributed Governance Committee report

## 5. Councillors' Reports

.1 District of NV (Councillor Back) 8:28

- OCP update report back from Community Engagement is coming to the District
- A rewrite of zoning bylaws which were written in the 70s is coming for the District which will help create more livable spaces

## 6. Adjournment.

- Moved by Councillor Jordan Back, seconded by Alicia Peters, all in favor.

Next meetings:

JULY, NO MEETING

AUGUST, NO MEETING

Wednesday, September 17<sup>th</sup>, 5:30-7:30pm

Wednesday, October 15<sup>th</sup>, 5:30-7:30pm

Wednesday, November 19<sup>th</sup>, 5:30-8:30pm (extended hours)

DECEMBER, NO MEETING

