

**MINUTES FOR THE OCTOBER 2025 MEETING OF
THE NORTH VANCOUVER MUSEUM AND ARCHIVES COMMISSION
HELD ON WEDNESDAY OCTOBER 15, 2025 AT 5:30 pm**

IN PERSON MEETING

Attendees: Sandra White, Councillor Don Bell, Brian Burtch, David Youngson, Stephanie Barlow, Alicia Peters, Adrian Dyck

Regrets: Sheryl Rivers, Dee Dhaliwal, Councillor Jordan Back

Guest: Ginette Handfield, Friends Society Treasurer. Jennifer has resigned from her role on the Friends, therefore there is not currently an assigned appointee from the Friends to attend this meeting in a formal voting capacity. A new appointment will be made before the January Commission meeting.

1. Coast Salish Cultural Training 5:35

- MONOVA Director Zoe Mackoff de Miranda shared an update on the success of programming for the National Day for Truth & Reconciliation at the museum which saw a record of 1,857 visitors in a single day and over 10k in donations. All donations received on this day will go towards future Coast Salish programming at MONOVA.

2. Call to Order and Approval of Agenda 5:45

- Zoe Mackoff de Miranda suggested changing the language of the motion under her Information Reports from “approve the budget” to “endorse the budget”
 - o Moved by Sandra White, seconded by Brian Burtch, passed unanimously.

3. Approval of the Minutes of the June Regular Meeting 5:45

- Quorum was not met at the September meeting so June minutes remain unapproved.
 - o Approval of the June minutes moved by Sandra White, seconded by Brian Burtch, passed unanimously.
- September did not have official meeting minutes due to lack of quorum. Ginette asked that we updated the September minutes to reflect that Jennifer resigned as President.

4. Information Reports:

- .1 Director’s Report 5:50

- Q&A on distributed Director's Report
 - o Sandra asked the Director to come up with a monthly format for reporting on the KPIs reported out through the SOC Committee or Directors Report
- 2026 Draft Budget Presentation
 - o Zoe Mackoff de Miranda shared a presentation on the 2026 draft budget including context setting, budget numbers and impact.

MOTION for the North Vancouver Museum & Archives Commission to endorse the 2026 draft budget as presented.

Moved by Sandra White, seconded by Stephanie Barlow, passed unanimously.

.2 Governance Committee 6:40

- Recruitment is currently underway for both CNV and DNV vacancies, applications for CNV are open until October 30th, DNV applications are being reviewed on October 18th.

.3 Friends Society 6:51

- Report delivered by Ginnette Handfield, Friends Treasurer.
- Friends AGM was held in September, including a discussion on the organizational structure of the Friends.

5. **New Business** 6:55

- No new business

6. **Councilors' Reports**

.1 City of NV (Councilor Bell) 6:57

- Pay parking is moving ahead
- OCP is going up for public input in response to the Provincial Gov mandate to change to zoning bylaws

.2 District of NV (Councilor Back) 7:08

Councilor Back was not present, no report was delivered.

7. **Adjournment.** 7:10pm

Moved by Sandra White, second Don Bell, meeting adjourned

Wednesday, November 19th, 5:30-8:30pm (extended hours)

DECEMBER, NO MEETING