

**MINUTES FOR THE JANUARY 2026 MEETING OF
THE NORTH VANCOUVER MUSEUM AND ARCHIVES COMMISSION
HELD ON WEDNESDAY JANUARY 21, 2026, AT 5:30 pm
IN PERSON MEETING**

Attendees: Councilor Don Bell, Brian Burtch, David Youngson, Stephanie Daudlin (Barlow), Councilor Jordan Back, Ginette Handfield, Susan Danard, Mehdi Rabbani

Regrets: Adrian Dyck, Daniel Schuss

1. Land Acknowledgement 5:30

David Youngson shared a land acknowledgement to start the meeting and talked about the importance of sharing personal and reflective acknowledgments rather than something rote and generic. We will move towards rotating personal land acknowledgements from different Commissioners each meeting.

2. Call to Order and Approval of Agenda 5:35

Moved by Jordan Back, seconded by Brian Burtch, passed unanimously.

3. Election of the NVMA Commission Chair and Vice-Chair 5:36

Current Chair David Youngson provided background on the election of the Chair and Vice-Chair roles and candidates. Director Zoe Mackoff de Miranda chaired the election in accordance with the bylaw. Nomination received for the role of Chair: David Youngson was nominated by Councillor Don Bell. No other nominations for Chair were received; David Youngson was elected Chair by acclamation. Nominations received for the role of Vice-Chair: Brian Burtch was nominated by Councillor Jordan Back and Councillor Don Bell. No other nominations from the floor were received. The candidate Brian Burtch was elected Vice-Chair by acclamation. Chair David Youngson resumed duties as Chair of the meeting.

4. Approval of the Minutes of the November 2025 Regular Meeting 5:39

- Steph Daudlin brought forward that minutes from the November 2025 meeting should have had more detail about the conversation related to Friends Society restructuring, and ask for more detail to be recorded in future minutes.
- Councillor Don Bell brought forward an omission from the November 2025 minutes that the outcome should have been noted as carried 6 to 3. The November draft minutes will be updated to reflect this change.
- Ginette Handfield suggested changing “all in favour” in meeting minutes to “carried unanimously”.

Motion to approve the November minutes amended to reflect the comments above.

Moved by Councillor Don Bell, seconded by Councillor Jordan Back, carried 5 nothing with 3 new members in attendance and ineligible to vote as they were not Commissioners at the time the November minutes were recorded.

5. Information Reports:

.1 Director’s Report

5:53

- Q&A on distributed Director’s Report
 - o Questions were asked about a planned Pay-What-You-Can admission period for MONOVA during the 2026 World Cup and what expectations are around visitorship during this period. Director Zoe Mackoff de Miranda shared that it is expected to be very busy around the Shipyards and MONOVA would like to make the Museum as accessible as possible driving visitation and revenue through the Pay-What-You-Can model.
 - o Questions were asked on wayfinding and signage, and how MONOVA is taking advantage of Museum Mews and mitigating bylaws which are impacting ability to put out signs at street level. Director Zoe Mackoff de Miranda shared about work she is doing with the City’s wayfinding project to advocate for more visibility for MONOVA, and a new project where MONOVA is partnering with the Lonsdale Quay to increase visibility and presence in the market.
 - o Councillor Jordan Back asked what is happening to promote the Archives and has asked that Archives activity be more reflected in the Director’s report. Zoe will add an Archives-specific section to the Director’s report moving forward.
 - o The suggestion was made to add an Archives tour at a future Commission meeting.
- MONOVA 2025 Summary Dashboard
 - o Susan Danard asked for the report to be shared following the meeting.

Motion to accept the report as presented, moved by Susan Danard, seconded by Steph Daudlin, carried unanimously.

.2 Governance Committee

6:40

- The Commission does not currently have a Governance Committee Chair since Alicia Peters ended her term in December 2025.
- Recruitment update, three new Commissioners joined us at this meeting, Ginette Handfield, Susan Danard, and Mehdi Rabbani

.3 Friends Society

6:45

- Ginette Handfield shared an update on behalf of the Friends, that the most recent Friends meeting was focused on a discussion of Option 2 and the restructuring of the Friends Society.
- There is interest from the Friends on getting input from the Commissioners on what they are hoping to see from the restructuring.
- David Youngson asked if the future Friends bylaws can allow for delegate voting in the absence of the Chair.

6. New Business

6:51

- Discussion on the roles of Committees, David Youngson shared that previous Governance Chair Alicia Peters shared a revised mandate for the committee which he thinks is worth revisiting.
- David Youngson also suggested looking at ad hoc Committees drawing on Commissioners' expertise and suggested that a fundraising committee would likely make sense in the near future as MONOVA looks at another Making History event.
- Foundation update, David Youngson and Zoe Mackoff de Miranda recently met with the Friends Society to discuss Option 2, moving towards a foundation model, and what shape that should take.

MOTION That MONOVA Staff are requested to research and propose the most suitable structure for a foundation to meet the needs of the North Vancouver Museum and Archives and report back at the February meeting.

Moved by Councillor Jordan Back, seconded by Steph Daudlin, carried unanimously.

7. Councilors' Reports

.1 City of NV (Councillor Bell)

6:57

- Upcoming items at Council include the Lonsdale Great Street report
- Shared information on the Casano Loutet overpass which is nearing completion

.2 District of NV (Councillor Back)

7:05

- Two Council meetings have been held so far this year at DNV, items included a first reading related to a text amendment for the local chlorine production facility which will go to public hearing.
- People, Dogs and Parks strategic draft plan is coming up for review.

8. **Adjournment.**

7:10 moved by Councillor Jordan Back, seconded by Brian Burtch, carried unanimously.

Next Meeting date to be changed to Thursday, February 26th, 5:30pm