DRAFT MINUTES for the May 2026 Meeting of
THE NORTH VANCOUVER MUSEUM AND ARCHIVES COMMISSION

HELD on TUESDSY May 20, 2026 AT 5:30 at MONOVA Archives of North Vancouver, 3203 Institute Road
In Person Meeting

Present: Adrian Dyck, David Youngson, Susan Danard, Pamela Roberts, Ginette Handfield, Don Bell

Regrets: Steph Daudlin, Jordan Back

Land Acknowledgement
Pamela Roberts provided the Land Acknowledgement 6:05 PM
Note: start of meeting delayed due to traffic congestion

Call to Order and Approval of Agenda
Meeting called to order 6:10 PM
Motion to Approve Agenda

- moved Councillor Bell
- seconded Commissioner Dyck
- passed with 4 votes in favour, no opposition and 1 abstention

Approval of the Minutes of the April 15, 2026 Regular Meeting

- moved Commissioner Danard
- seconded Commissioner Dyck
- passed with 4 votes in favour, no opposition and 1 abstention

Information Reports:
1) Director's Report, Pamela Roberts

- Noted a small drop in ticket sales balanced by an increase in retail sales. Likely due to increased awareness of MONOVA and people dropping by for the retail experience without paying admission fee, increase in venue rentals. The reason for this is still unclear as bookings remain a little unpredictable. As a relatively new facility 'visitor pattern tracking' requires more data over time. Increase in venue rentals is likely due to enhanced awareness and local personal contact with local businesses
- Councillor Bell not able to attend June 6th opening of '**Gifts to be Shared, Protected and Carried Forward'**
- Substantial learning from the development of the Squamish Nation exhibition to be documented following the exhibit.

- Shipyards Workers statue **Naval Officers bronze sculpture project** not planned for outside museum but we think will be installed in Shipyards area. This would need to be confirmed with Zoe on her return.
- staff support the development of plan for the 'muse'

2) Friends Report

- Friends Board Director, Ginette Handfield raised a range of questions about the development of the **MONOVA Foundation**. Their inquiries focused on the **scope of the foundation**, the **process for establishing it**, and the **anticipated timeline**. These topics will be examined over the coming months as the draft bylaws undergo review by **MONOVA staff** and the **Commission**, in alignment with the **MONOVA Foundation Roadmap**.

New Business

- 2025 fundraiser, commissioners invited to comment on event and take on role as ambassadors
- sponsorship packages to be circulated to commissioners

- Foundation Update, Draft Bylaws and Road Map
- **MOTION:**
- revised to read:

  That the North Vancouver Museum and Archives Commission *support* the *direction* of the draft Bylaws and *Timeline* for a foundation supporting MONOVA as submitted by staff on April 15th.

Discussion:

- Commissioner Handfield, questions and strong concerns on need to totally re-write the bylaws for the foundation, concern over creating restrictions through complexity
- need to guide voting members through new bylaws
- advised that the template provided by BC SOCIETIES Act provide simpler more manageable bylaws
- advised that 'timeline' provides opportunities to discuss bylaws and role of foundation
- questions as to where fundraising role will reside, with MONOVA or foundation

Moved: Commissioner Youngson, seconded Commissioner Dyck
Passed as revised, four in favour, one opposed

Councillors 'Reports

City of NV (Councillor Bell)

- National Police Week celebrated Wednesday May 15th by closing 13th Avenue at No.1 Fire Hall (13th Ave) with first responders, fire, police and regional SWAT groups
- Canada Day parade to be re-introduced,large presence of elected and aspiring civic officials anticipated

District of NV (Councillor Back) absent, no report

Next Meeting: Wednesday, June 17th, 2026, 5:30 pm at the Archives, 3203 Institute Road